

LITURGY PLANNING FORM

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Please return to the Office of the Bishop no later than two weeks prior to Liturgy.

Parish & Event: \_\_\_\_\_

Event Date: \_\_\_\_\_ Time: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Where should the bishop park? \_\_\_\_\_

Where will the bishop vest? \_\_\_\_\_

Will there be a meal or reception the Bishop is invited to attend before Mass? \_\_\_\_\_

After Mass? \_\_\_\_\_

Location(s)? \_\_\_\_\_

**LITURGY**

Concelebrant(s): \_\_\_\_\_

Deacon(s): \_\_\_\_\_

Procession will include (other than clergy): \_\_\_\_\_

*It would be helpful to have two additional Altar servers (vimps) who assist the bishop with the mitre and crozier. These two servers walk behind Bishop Morin in both the entrance and recessional processions. It is desirable for these servers to wear gloves.*

The Celebrant's prayers for the celebration of Mass will be taken from the Mass of:

\_\_\_\_\_

Will Incense be used?      Yes    No

*If incense is used, it is used at the entrance, the Gospel, and the offertory.*

**Introductory Rites**

Entrance Song: \_\_\_\_\_

Greeting: Bishop

**Penitential Act or Sprinkling Rite** (please **CHOOSE ONLY ONE** of the following **FOUR**):

<p>_____ Blessing and Sprinkling with Holy Water - Appendix II (Music is to accompany this rite)</p> <p>Music during sprinkling: _____</p>
<p>_____ Penitential Act A: <i>Confiteor</i> is recited.</p> <p style="text-align: center;"><i>Kyrie (Lord Have Mercy)</i>      Sung _____ Recited _____</p>
<p>_____ Penitential Act B: Have mercy on us, O Lord. <i>For we have sinned against you.</i> Show us, O Lord, your mercy. <i>And grant us your salvation.</i></p> <p style="text-align: center;">Sung _____ Recited _____</p> <p style="text-align: center;"><i>Kyrie (Lord Have Mercy)</i>      Sung _____ Recited _____</p>
<p>_____ Penitential Act C: Invocations with <i>Kyrie (Lord Have Mercy)</i></p> <p style="text-align: center;">Sung _____ Recited _____</p>

Glory to God: Sung \_\_\_\_\_ Recited \_\_\_\_\_ Omitted \_\_\_\_\_

**Liturgy of the Word**

First Reading: Text \_\_\_\_\_ Reader: \_\_\_\_\_

Psalm: Psalm \_\_\_\_\_ Sung \_\_\_\_\_ Recited \_\_\_\_\_

Reader: \_\_\_\_\_

Second Reading: Text \_\_\_\_\_ Reader: \_\_\_\_\_

Gospel Acclamation must be sung

Gospel: Text \_\_\_\_\_ Deacon or Priest: \_\_\_\_\_

Homilist: Bishop \_\_\_\_\_ Pastor \_\_\_\_\_ Priest \_\_\_\_\_ Deacon \_\_\_\_\_

### Liturgy of the Eucharist

General Intercessions Presented by: \_\_\_\_\_

Presentation of Gifts:

Song: \_\_\_\_\_

*If incense is used, the gifts are incensed by the bishop, then the bishop is incensed, then the clergy and then the congregation.*

Eucharistic Prayer

The Holy Holy, Memorial Acclamation, and Amen are to be sung.

Communion Rite:

Lord's Prayer: Sung \_\_\_\_\_ Recited \_\_\_\_\_

Agnus Dei (Lamb of God): Sung \_\_\_\_\_ Recited \_\_\_\_\_

Communion Songs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Song after Communion (optional):

\_\_\_\_\_

### Concluding Rite

Prayer after Communion

Announcements: Yes \_\_\_\_\_ No \_\_\_\_\_ by whom: \_\_\_\_\_

Recessional Hymn: \_\_\_\_\_

Other details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_